

TANZANIA COMMISSION FOR AIDS

(TACAIDS)



Request for

EXPRESSION OF INTEREST FOR VARIOUS PLANNED CONSULTANCY SERVICES FOR THE FINANCIAL YEAR 2018/2019

1. The Government of the United Republic of Tanzania has set aside funds for the operation of the Tanzania Commission for AIDS during the financial year 2018/2019. It is intended that part of the proceeds of the fund will be used to cover eligible payment under the contract for provision of the **Consultancy services**.
2. The Tanzania Commission for AIDS now invites eligible individual consultants to provide their expression of interest in providing the following listed consultancy services;

Tender Number	Consultancy description
IE/010/HQ/2018/2019/C/03	To review and update National HIV media guideline by June 2019.
IE/010/HQ/2018/2019/C/05	To conduct Public and Private Expenditure Review by 2019.
IE/010/HQ/2018/2019/C/06	To conduct a five day working session with key stakeholders for the establishment of guidelines for the formulation of HIV and AIDS Clubs for in and out of school Youth by June 2019.
IE/010/HQ/2018/2019/C/07	Conduct HIV Workplace interventions survey to determine the services reach and impact by June, 2019.
IE/010/HQ/2018/2019/C/08	To review and update existing TOMSHA and Gender M&E tools to accommodate the new M&E reporting requirements (e.g. age disaggregation) by June,2019.
IE/010/HQ/2018/2019/C/09	To integrate TOMSHA database system with LGMD to ensure interoperability with other sub systems by June,2019.
IE/010/HQ/2018/2019/C/10	To cost developed National Multisectoral Strategic Framework Strategy (NMSF) IV by June 2019.
IE/010/HQ/2018/2019/C/10	To edit and translate National Multisectoral Strategic Framework Strategy (NMSF) IV by June 2019.
IE/010/HQ/2018/2019/C/13	To facilitate Bienial Tanzania HIV and AIDS Research Forums by June 2019.

3. The eligible individual consultants must provide information indicating that they are qualified to perform the services by submitting updated CV's, description of similar past undertaken assignments, experience and relevant skills on any of the above consultancy services.
4. You are requested to submit your written Expression of Interest by Wednesday **19th September 2018** at **10: 00 hour's** local time. Each Expression of Interest shall be enclosed in a separate envelope and marked "*Expression of Interest*", "*Tender Number*" and "*Tender Description*" respectively and submitted to the following address; **The Secretary Tender Board**, Tanzania Commission for AIDS, TACAIDS Building, PMU Office Room No. 323 situated

in 3rd Floor, Left Wing, Sokoine Drive/Luthuli Street, **P.O.BOX 76987, DAR ES SALAAM, FAX No. 255 22 2122427, TEL. 255 22 2122651/2125127**

5. The opening of Expression of Interest shall take place immediately after the deadline for submission, at the **TACAIDS BOARD ROOM (NGORONGORO)** situated in **4th Floor, Left Wing**. The responded consultants are invited to attend the opening ceremony.
6. A consultant will be shortlisted in accordance with the procedures set out in the Public Procurement Act No. 7 of 2011 and the Public Procurement Regulations – Government Notice No. 446 of 2013.
7. Expression of Interest shall be evaluated based on the education/professional and experience of undertaking the similar consultancy services. Also, individual Consultants who have undertaken three (3) and above similar assignments shall be considered for shortlist for future request for proposal depending on his/her availability to carry out the assignment.
8. Any request for clarification with regard to this assignment shall be addressed to the undersigned. The Client shall respond to clarifications received not less than three (3) days before the deadline for submission.
9. Late Expression of Interest shall not be accepted for evaluation irrespective of the circumstances.

Yours sincerely,

EXECUTIVE DIRECTOR

TANZANIA COMMISSION FOR AIDS, TACAIDS BUILDING, JUNCTION OF SOKOINE DRIVE AND LUTHULI STREET, P.O.BOX 76987, DAR ES SALAAM, FAX No. 255 22 2122427, TEL. 255 22 2122651/2125127, E-mail address: info@tacaids

