

**WORKPLAN FOR THE PERIOD OF JUNE 2008 – MAY 2009**

**TO BUILD THE CAPACITY OF PHLEBOTOMIST/LAB  
TECHNICAIN IN W2BTS ON PROVISION QUALITY  
PREVENTATIVE MEASURE OF HIV TRANSMISSION**

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W2bts  
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**11<sup>th</sup> KMA/ARCAN TOT Course for Physicians in HIV and AIDS,  
held at Methodist Guest House, Nairobi, Kenya  
5<sup>th</sup> – 16<sup>th</sup> May, 2008**

Main objective

**To build the capacity of phlebotomists/laboratory technicians in western zone blood transfusion centre on provision of quality prevention measures of HIV transmission.**

**Specific Objectives**

- To enable phlebotomists/laboratory technicians on provision of quality preventive measures of HIV transmission.
- To train phlebotomists/laboratory technicians on provision of quality preventive measure on HIV transmission

**Justification of Training**

The Western Zone blood transfusion centre is the 7<sup>th</sup> zone blood bank, situated at Tabora Region, Tanzania. The activities done are to collect blood from donors, to test the blood, to store the blood and to supply the blood to hospitals where blood transfusion services is done. There are total of 40 phlebotomists/laboratory technicians in the zone. In order to reduce the occupational HIV transmission, there is a need to train these Phlebotomists/Lab technicians on adoption of universal precaution measures so as to reduce HIV/AIDS transmission in the health workplace.

## Budget Justification

NAME: Dr. Leah M. Kitundya

ORGANIZATION: Western zone blood transfusion center, Tabora.

ADDRESS: P. O. Box 1782, Tabora, Tanzania

PROJECT TITLE: To build capacity of phlebotomists/laboratory technicians on provision of quality preventive measures on HIV/AIDS transmission

<b>Financial Breakdown</b>			
<b>Items</b>	<b>Quantities</b>	<b>Amount In Tsh</b>	<b>Amount In Us \$</b>
<b>Human Resources</b>			
Participants allowances	20,000x3x40	2,400,000	<b>2000</b>
Facilitators	50,000x3x4x4	2,400,000	<b>2000</b>
Support staff	10,000x3x4	120,000	<b>100</b>
<b>Material Resource</b>			
Flip chart	10,000x3x4	120,000	<b>100</b>
Writing pad	3,000x10x4	120,000	<b>100</b>
Secretarial services	15,000x10x4	600,000	<b>500</b>
Masking tape	1,500x4	6,000	<b>5</b>
Clear bags	2000x4x10	80,000	<b>67</b>
Marker pen	10,000x2x4	80,000	<b>67</b>
Hiring Computer/Lcd	100000x3x4	1.200000	<b>1000</b>
Break tea and snacks	2,500x14x3x4	420,000	<b>350</b>
Lunch and water/soft drinks	5,000x14x3x4	840,000	<b>700</b>
Evening tea and snacks	2,500x14x3x4	420,000	<b>350</b>
Venue	100,000x3x4	1200,000	<b>1000</b>
Transport	10ltsx2000x4x4	320,000	<b>266</b>
Documentation	50,000x4	200,000	<b>167</b>
<b>Administrative Activities</b>			
Planning meetings	110,000x4	440,000	<b>367</b>
Training manuals	5,000x41	205,000	<b>171</b>
Report writing	50,000x4	200,000	<b>167</b>
Course Organizer	204545X5x4	818184	<b>682</b>
<b>Sub Total Per Quarter</b>		<b>3,000,000/-</b>	<b>\$ 2500</b>

**Human resource capacity building in support of management of TB/HIV in Bagamoyo district.**

**Dr. Leah M. Kitundya, Work plan for the period January 2008- May 2009**

**Main Objective: To build capacity of phlebotomists/laboratory technicians on provision of quality preventive measures on HIV/AIDS transmission.**

Specific Objective	Output	Detailed Activities	Time Frame												Responsible Person	Budget And Source (In US\$)	Performance Indicator	Target Completion Date			
			Quarters			1st			2nd			3rd							4th		
			Months	J	J	A	S	O	N	D	J	F	M	A					M		
To train phlebotomists/laboratory technicians on provision of quality measures on HIV/AIDS transmission. .	40 phlebotomists/lab.techn. Trained.	National blood transfusion curriculum adopted.	x													Dr.Leah M. Kitundya	0	Adopted MOH blood transfusion curriculum	31 May, 2009.		
		Identified and selected venue.	x			x				x		x				Dr.Leah M. Kitundya	700	Confirmation letter	31 May,2009		
		Identify and select appropriate facilitators.	x			x				x		x				Dr.Leah M. Kitundya	136	list of identified facilitators	31May,2009		
		Identify and select appropriate trainees.	x			x				x		x				Dr.Leah M. Kitundya	100	List of selected trainees	31May,2009		
		Conduct training.		x			x				x		x			Dr.Leah M. Kitundya	8,697	No. of lab.techn. trained	31May,2009		
To enable phlebotomists/lab.techn. To provide quality measures of HIV/AIDS transmission.	40 phlebotomists/lab.techn. enabled.	Identify and select practicum site.	x			x					x		x		Dr.Leah M. Kitundya	0	Confirmation letter	31May,2009			
		Select appropriate tools.		x			x				x	x			Dr.Leah M. Kitundya	0	List of selected tools	31May,2009			
		Conduct practicum		x			x				x		x		Dr.Leah M. Kitundya	200	No. of lab.techn. enabled	31May,2009			
		Distribute appropriate tools.		x			x				x		x		Dr.Leah M. Kitundya	0	Number of selected tools.	31May,2009			
		Write training report.			x				x			x			x	Dr.Leah M. Kitundya	167	Report letter.	31May,2009		
			<b>TOTAL</b>													<b>10,000US\$</b>					

Total No. of trainees per year      40  
 Total No. of trainees per quarter   10  
 Total amount per trainee per day   50 US dollar  
 Duration of training                      3 days  
 Total amount per training              2500 US\$  
 Total amount for 4 trainings           10,000 US\$