

**UNITED REPUBLIC OF TANZANIA
PRIME MINISTER'S OFFICE
TANZANIA COMMISSION FOR AIDS (TACAIDS)**

12/10/2011



INVITATION FOR QUOTATION No. IE/010/2011/2012/S/09/1

1. This Invitation for Quotation follows the General Procurement Notice which appeared in The Guardian Issue, 5246 and Mtanzania ISSN 0856-5678 dated 3rd October, 2011.
2. The Government of Tanzania has set aside funds for the operation of the Tanzania Commission for AIDS during the financial year **2011/2012**. It is intended that part of the proceeds of the fund will be used to cover eligible payment under the required contract(s).
3. The Tanzania Commission for AIDS now invites sealed bids from eligible and interested Suppliers/Service providers of **Diaries, Calendars and Year Planners for the year 2011/2012**
4. Bidding will be conducted through the National Quotation procedures specified in the Public Procurement (Goods, Works, Non-Consultant Service and Disposal of Public Assets by Tender) Regulations, 2005 – Government Notice No. 97 and is open to all Bidders as defined in the Regulations.
5. Interested eligible Bidders may obtain further information from and inspect the Bidding Documents at the office of the Tender Board Secretary, Tanzania Commission for AIDS, Old Boma Building situated at the Junction of Morogoro Road/ Sokoine Drive P.O. Box 76987, Dar Es Salaam from 08:30 hours local time to 15.30 hours local time on Mondays to Fridays inclusive except on public holidays.
6. A complete set of Bidding Document(s) in English Language and additional sets may be purchased by interested Bidders on the submission of a written application to the address given under paragraph 5 above and upon payment of a non-refundable fee of **Fifty Thousand Tanzanian Shillings (TZS.50,000.00)**. Payment should be by Cash, or Banker's Cheque, payable to the Executive Chairman, Tanzania Commission for AIDS P.O. Box 76987, Dar Es Salaam.

7. All Quotation must be accompanied by a **Bid Securing Declaration** in the format provided in the Bidding documents.
8. All Quotation in **One original** plus One **copy**, properly filled in, and enclosed in plain envelopes must be delivered to the address below at or before 10.00 hours local time on **Friday, 28th October, 2011**. Bids will be opened promptly thereafter in public and in the presence of Bidders' representatives who choose to attend in the opening at the Conference Room of the Tanzania Commission for AIDS, Old Boma Building situated at the junction of Morogoro Road/ Sokoine Drive P.O. Box 76987, Dar es salaam. The outer cover should be clearly marked **"QUOTATION NUMBER AND DESCRIPTION OF TENDER NOT TO BE OPENED BEFORE 10.00 A.M. LOCAL TIME ON FRIDAY, 28TH OCTOBER, 2011."**
9. Late bids, portion of bids, electronic bids, bids not received, and not opened and not read out in public at the Bid opening ceremony shall not be accepted for evaluation irrespective of the circumstances.

THE EXECUTIVE CHAIRMAN

TANZANIA COMMISSION FOR AIDS, OLD BOMA BUILDING, JUNCTION OF MOROGORO ROAD AND SOKOINE DRIVE, P.O.BOX 76987, DAR ES SALAAM, FAX No. 255 22 2122427, TEL. 255 22 2122651/2125127, E-mail address: info@tacaids.go.tz